

**Ontario Invasive Plant Council**

February 19<sup>th</sup>, 2015

**Conference call**

**10:04am-11:07am**

Summary Notes

**Board Members present:**

**Iola Price**, President & Member at Large  
**Dawn Sucee**, Ontario Federation of Anglers and Hunters  
**Dave d'Entremont**, Royal Botanical Garden  
**David Coplestone**, OMNRF – Biodiversity Branch  
**Ken Towle**, Vice-President & Conservation Ontario  
**Suzanne Hanna**, Ontario Horticultural Association  
**John Benham**, Ontario Soil and Crop  
**John Urquhart**,  
**Jeanine West**, Landscape Ontario  
**Owen Williams**, Past President & Member at Large  
**Rachel Gagnon**, OIPC staff

**Board Members not present**

**Paula Berketo**, Ministry of Transportation Improvement Association/ Wellington County  
**Karen Hartley**, OMNRF – Parks  
**Jennifer Gibb**, City of Toronto (*pre-arranged*)  
**Sandy Smith**, University of Toronto  
**Michael Irvine**, OMNRF – Forest Health and Silviculture  
**Mhairi McFarlane**, Nature Conservancy of Canada (*pre-arranged*)  
**Mary Gordon**, Hydro One  
**Larry McDermott**, Plenty Canada  
**Hugh Berges**, Ontario Ministry of Agriculture, Food and Rural Affairs(*pre-arranged*)  
**Diana Mooij**, Canadian Food Inspection Agency  
**Andrew Pitek**, Forests Ontario  
**Kellie Sherman**, OIPC staff

**Agenda items**

1. Approve minutes from last meeting.
2. Business arising from previous minutes -Iola
3. Secretary Treasurer Position - Iola
4. Board Attendance policy – David C
5. Ideas on making conference calls more efficient
6. Frequency and timing of Board meetings
7. May Biodiversity Summit – OIPC role/ attendance - who to attend
8. New Contract details with OMNRF - Rachel
  - a. Plan and deliver a *Phragmites* workshop
  - b. Update the OIPC website
  - c. Distribute the Invaders Raiders Book
  - d. Online survey regarding process for obtaining approval for herbicide projects
9. Budget status – Rachel
10. Carolinian Canada event update – Owen
11. Board member activities – All
  - a. Update from the Invasive species Council of BC's AGM - Michael
12. Other items - All

**1. Approve minutes from last meeting:**

Motion: Owen moved to approve the minutes from the January 2014 Board meeting. Seconded by David D'entremont. Motion carried. Minutes approved.

**2. ACTION items from last meeting:**

- **Website**

ACTION: **Rachel** to plan a meeting with David and Owen to discuss website. Meeting was held, Owen has begun updates to the menu, Rachel is getting a quote for a redesign.

- **Future plans for the website**

ACTION: **Owen** to add this to the future plans for the website. Owen has reorganized the website, publications are in one spot. He will continue to streamline the menus.

- **Carolinian Canada event**

ACTION: **Owen** will work on a list of action items for the event.

ACTION: **Owen** will look into the cost of putting something in AMO's newsletter.

ACTION: **Owen** to find out who is on the AMO Board executive and forward that information to Rachel.

ACTION: **Rachel** to contact them to work out a deal for advertising in their newsletter. Landscape Ontario is also interested in the event.

ACTION: **Owen and Jeanine** to discuss how we can work together with Landscape Ontario. Will chat for the next meeting

- **Envirothon**

ACTION: **Andrew** will keep us up to date on this item. Ongoing action item.

- **New OIPC logo contest**

ACTION: **Rachel** will work on the contest rules and will work towards holding another logo contest. **Winning logo will receive a year's membership.** Rachel is working on the rules, and also thinks it would be best to start the contest when we launch the new updated website.

Should the logo event and launch of the website be separate events? Thoughts around this were that it would be wise to keep them as separate events, and that we could launch the site first and announce the logo contest, then display the winning logo at a later date.

- **FOCA invasive species monitoring program.**

ACTION: **David** to set up a meeting with FOCA, David and Rachel. Unnecessary, Rachel spoke with Tracy Logan from FOCA

- **Board attendance policy - ACTION:** David to send it out again with newest changes and comments to the Board. Done

- **Federal regulations -ACTION:** Rachel to draft up a letter and send to lola for review. Done

ACTION: **lola** to contact the Agri-Canada woman who removed the prohibited plants from the list. They could only remember 2 of the 4: Water Hyacinth and Eurasian watermilfoil.

- **Draft list of Board meeting dates for 2015**

ACTION: **Rachel** to send out a poll to the Board to determine how we will proceed with meetings in the future. Done results attached.

- **Invasive Plant Management Strategy**

ACTION: **Kellie** to send the framework to the Board for comment with a deadline of Jan 26th. Done

ACTION: **Suzanne** to be added to the HOC Rachel to give her more information. Done

- **Organizational memberships**

ACTION: **Rachel** to come up with a draft. Dawn and Suzanne will provide comments on the draft. To carry over to next meeting.

**3. Business arising from previous minutes –Iola**

Engaging municipalities

**ACTION: Rachel to send out the framework from that workshop, to the Board.**

**4. Secretary/Treasurer Position – Iola**

**ACTION: Rachel will send out the vote tomorrow.**

**5. Board Attendance policy – David C**

**ACTION: David will send the updated draft today.**

**6. Ideas on making conference calls more efficient & 7. Frequency and timing of Board meetings( results of poll attached for discussion)**

A few questions around the date and time were brought up and it was decided to keep the meetings on Thursday at 10am.

**ACTION: Rachel to figure out the date for the AGM.**

It was recommended that meeting notices for outlook calendars were sent out as well.

**ACTION: Rachel send out meeting notices regularly**

Discussion was had on the frequency of the meetings, the results of the survey did show favour towards moving to every 2 months however because there are changes to the way the meetings are run it was asked if we could hold off on changing this for the time being and revisit it in a few months. Those on the call were ok with this decision.

There was also a suggestion that we would need to see the attendance policy before making a final decision on the frequency of the meetings.

Face to Face meetings:

**ACTION: Rachel to send out a doodle poll to determine how many people are attending the Carolinian Canada meeting in London on April 16<sup>th</sup> and whether they would be willing and bale to attend a face to face meeting the date before.** Rachel will also ask if people will be attending the October AGM meeting.

**8. May Biodiversity Summit – OIPC role/ attendance - who to attend**

**ACTION: Dawn will send the information about the summit to the Board.**

The summit is in May. Some Board members are attending and would be able to distribute the material there.

**9. New Contract details with OMNRF**

- a. Plan and deliver a *Phragmites* workshop
- b. Update the OIPC website
- c. Distribute the Invaders Raiders Book
- d. Online survey regarding process for obtaining approval for herbicide projects

There was a question of who the survey will be going out to. Rachel will find out specifically who we will be sending it out to, in order to determine who we can forward it on to.

**10. Budget status**

Rachel did not get to this, and will get it done before the next Board meeting.

**ACTION: Rachel to send it out to the Board.**

This action will become more formalized once the Secretary Treasurer position is filled.

**11. Carolinian Canada event update**

Updated earlier in the call.

**12. Board member activities**

Update from the Invasive species Council of BC's AGM

Carried over to the next meeting.

### 13. Other items

Suzanne is doing seedy Saturday in the Soo and Sudbury, and is working to get the ISC involved in the event. Sandy will be attending the Ontario Professional Foresters meeting in Toronto, 8<sup>th</sup> and 9<sup>th</sup> of April. The OIPC is hosting the Aquatic Plant Workshops next week.

**ACTION: David C will send the flyer to the Board.**

April 18<sup>th</sup> RBG is hosting a native plant sale through a variety of our growers within the region.

**ACTION: David D will send Rachel an email about the RBG event.**

Owen sent out an email regarding the Great Lakes Protection act. This is an opportunity for the OIPC to provide comments.

**ACTION: All/Anyone review the Great Lakes Protection Act and send comments to Rachel.**

Dawn will be reviewing and will be submitting comments, and has said she will forward them to Rachel.

Rachel will look at our previous comments as well.

**ACTION: Rachel to forward Owen's email to the Board, along with the previous letter that OIPC sent.**

### Draft list of Board meeting dates for 2015. Subject to change

- March 19<sup>th</sup> - 10 am via conference call
- April 16<sup>th</sup> - (potential for a face to face meeting)
- May 14<sup>th</sup> - 10 am via conference call
- June 18<sup>th</sup> - 10 am via conference call
- July 16<sup>th</sup> - 10 am via conference call
- August 20<sup>th</sup> – 10 am via conference call
- September 17<sup>th</sup> – 10 am via conference call
- October- TBD - face to face with AGM
- November – 19<sup>th</sup> – via conference call
- December 17<sup>th</sup> – 10 am via conference call.