



**Ontario Invasive Plant Council
Board of Directors Meeting Minutes
February 18, 2016 10:00 to 11:10 am**

<u>Present</u>	<u>Regrets</u>
Iola Price , President & Director at Large	Larry McDermott , Plenty Canada
Ken Towle , Vice-President & Conservation Ontario	Diana Mooij , Canadian Food Inspection Agency
John Benham , Ontario Soil and Crop Improvement Association	Paula Berketo , Ministry of Transportation Improvement Association/ Wellington County
Owen Williams , Past President & Director at Large	Michael Irvine , OMNRF – Crown Forests and Lands Policy Branch – Forest Guides and Silviculture (pre-arranged)
Jon Peter , Royal Botanical Gardens	Cara Webster , City of Toronto (pre-arranged)
Erin Mallon , Ontario Nature	Karen Hartley , OMNRF – Conservation Policy Branch - Protected Areas (pre-arranged)
Jeanine West , Landscape Ontario	David Coplestone , MNRF, (pre-arranged)
Kellie Sherman , OIPC Staff	Dawn Sucee , Ontario Federation of Anglers and Hunters
Colin Cassin , OIPC Staff	John Urquhart , OIPC Secretary/Treasurer & Director at Large, (pre-arranged)
Amanda Warne , OIPC Staff	Prabir Roy , Parks Canada
Stephanie Burns , Forests Ontario	Mhairi McFarlane , Nature Conservancy of Canada (pre-arranged)
Mike Farrell , Hydro One	
Suzanne Hanna , Ontario Horticultural Association	
Sandy Smith , University of Toronto	

1 Approval of Agenda

Motion: Moved by Iola Price that the agenda be approved. Seconded by Owen Williams. [All in favour.] Carried.

2 Approval of last meeting minutes (January 2016)

Motion: Moved by Iola Price that the agenda be approved. Seconded by Owen Williams. [All in favour.] Carried.

3 Review of last meeting’s action items (see background document)

1. Deferred.
2. Funding website subscription costs too much and using OFAH’s subscription is not a possibility. Amanda continuing to research funding opportunities.
3. There are no impacts from the PMRA pesticide regulations changes that Michael can foresee to existing registered pesticides for invasive plant management.
4. Completed.
5. Completed.
6. Completed.
7. In progress.

4 Financial Update (3rd Quarter)

- Kellie provided explained the 3rd quarter financial update to the board on behalf of John.
- John has not had a chance to review it yet, so there may be some slight edits in the near future.
- Kellie and John will have the 2016-17 budget ready for the April board meeting.
- A note was made in regards to separating travel expenses from shows and workshops.

- It was also noted, Kellie keeps a further breakdown of all project expenditures in a separate worksheet.
- It was noted that some of the negative balances needed to be identified as such cell S29
- Kellie to check negative numbers.

5 Business Items

5.1 Status of MOU with OFAH

- Accepted through consent agenda, no questions.

5.2 Website Update

- Accepted through consent agenda, no questions.

5.3 Director at Large (DAL) and Directors with Perspective Terms

- Board discussed Iola's explanation of DAL and Directors with Perspectives (board member or director for those unfamiliar with this term) terms. (see 5.3 in agenda Background Document)
- It was agreed that having terms for Directors with Perspectives gives an opportunity for the executive committee to approach inactive board members at the end of the term to ask if they would like to leave or stay on the board.
- The two year term (max four terms) is clear for the DAL, but not for the Director with Perspective. There should not be a limit of terms for Directors with Perspective. Policy committee will be reviewing the by-laws and making updates.
- Everyone agreed that it's up to the executive committee to decide whether the Director with Perspective should be asked to leave after so many years, if there is no max number of terms for them.
- It should be noted Directors with Perspectives respective organizations also evaluate their place and time on the board.
- **Motion: Moved by Iola Price and seconded by Jeanine West that all Director-at-Large terms will be considered to have started August 2014 and extended by the Board to 31 March, 2015. Further, for all Directors-at-Large not elected by the general membership in 2015, be considered to have been appointed by the Board for a 2-year term effective 1 April 2015 and terminating 31 March 2017. Further, that Owen Williams, the Past Chair/President, be given the option of continuing as a Director-at-Large or as an Advisor (under Section 6.10 of the bylaws). The- [All in favour.] Carried.**
- The board has availability for four DALs. Currently, we have three filled, and one vacancy. It was suggested that we continue with nominations to fill the fourth vacancy.
- **Motion: Moved by Jeanine West and seconded by Sandy Smith that nominations proceed to fill the fourth Director at Large vacancy and that the position commence on April 1 2016-March 1 2018. [Five in favour, four opposed]. Carried.**
- ACTION – see Action items table

5.4 Strategic Plan

- Accepted through consent agenda, no questions.

5.5 First Nations, Metis or Inuit Representation

- Deferred until next meeting.

5.6 Board Absenteeism

- It was agreed to proceed with implementation of the Board Absentee Policy.

5.7 Logo

- Kellie to work with designer to make final edits to new logo and send to board for one final approval. The winner of the logo contest was announced.



38.46% most preferred



7.69% most preferred



23.08% most preferred



33.33% most preferred

5.8 AGM Planning

- Accepted through consent agenda, no questions.

5.9 Report on National Priorities for IAS Meeting February 25 – Ottawa

- Kellie to send OIPC's priorities and CCIS' priorities to the board.

6 Committee Reports

6.1 Communications

- Accepted through consent agenda, no questions.

6.2 Fundraising

- Accepted through consent agenda, no questions.

6.3 Policy

- Kellie announced that as a result of her email to the general OIPC membership, three additional people had joined the committee. Kellie to send board names of new members.

6.4 OPWG

- Accepted through consent agenda, no questions.

6.5 Research and Control

- Accepted through consent agenda, no questions.

7 Staff Reports

- Accepted through consent agenda, no questions.

8 Board Member Activities

- Owen emphasized how important it is that board members share what they're doing with the OIPC board on the invasive plant front. What are your organizations doing in relation to invasive plants? What can the OIPC do to help your organization? What activities can we partner on? What gaps do you see? Etc.

9 Other

- Invasive Species Week campaign being conducted by OIPC, ISAP. Colin to send social media plan to board to share.

Summary of Action Items

Agenda item No.	Details of Action to be taken	Who - Lead/Assisting	Due
4	Insert brackets around negative balances after review of financial statement	Kellie, John	
5.3	Initiate DAL nomination and election process	Kellie	March 4
5.6	Initiate Board of Directors Absentee Policy	Iola	By next meeting
5.7	Finalize logo with graphic designer	Kellie	By next meeting

5.9	Send summary of ours and CCIS national priorities to board	Kellie	February 22
6.3	Send names of new policy committee members	Kellie	February 29
8	Report (in writing) on items regarding invasive plant work for board meetings and send to Kellie for inclusion in the Agenda Document	All	Regularly
9	Send social media campaign info for Inv Sp. Week	Colin	Complete

Adjournment: 11:10

Next Board Meeting: March 17, 2016 at 10 am.