



**CORPORATIONS INFORMATION ACT ANNUAL RETURN FOR ONTARIO CORPORATIONS  
(2009 and later tax years)**

Corporation's name	Business Number	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">Tax year-end</td> <td style="border-bottom: 1px solid black;">Year</td> <td style="border-bottom: 1px solid black;">Month</td> <td style="border-bottom: 1px solid black;">Day</td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> </tr> </table>	Tax year-end	Year	Month	Day				
Tax year-end	Year	Month	Day							

- This schedule should be completed by a corporation that is incorporated, continued, or amalgamated in Ontario and subject to the Ontario *Business Corporations Act* (BCA) or Ontario *Corporations Act* (CA), except for registered charities under the federal *Income Tax Act*. This completed schedule serves as a *Corporations Information Act* Annual Return under the Ontario *Corporations Information Act*.
- Complete parts 1 to 4. Complete parts 5 to 7 only to report change(s) in the information recorded on the Ontario Ministry of Government Services (MGS) public record.
- This schedule must set out the required information for the corporation as of the date of delivery of this schedule.
- A completed Ontario *Corporations Information Act* Annual Return must be delivered within six months after the end of the corporation's tax year-end. The MGS considers this return to be delivered on the date that it is filed with the Canada Revenue Agency (CRA) together with the corporation's income tax return.
- It is the corporation's responsibility to ensure that the information shown on the MGS public record is accurate and up-to-date. To review the information shown for the corporation on the public record maintained by the MGS, obtain a Corporation Profile Report. Visit [www.ServiceOntario.ca](http://www.ServiceOntario.ca) for more information.
- This schedule contains non-tax information collected under the authority of the Ontario *Corporations Information Act*. This information will be sent to the MGS for the purposes of recording the information on the public record maintained by the MGS.

**Part 1 – Identification**

<b>100</b> Corporation's name (exactly as shown on the MGS public record)									
Jurisdiction incorporated, continued, or amalgamated, whichever is the most recent  <b>Ontario</b>	<b>110</b> Date of incorporation or amalgamation, whichever is the most recent	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center; border-bottom: 1px solid black;">Year</td> <td style="text-align: center; border-bottom: 1px solid black;">Month</td> <td style="text-align: center; border-bottom: 1px solid black;">Day</td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> </tr> </table>	Year	Month	Day				<b>120</b> Ontario Corporation No.  0 0
Year	Month	Day							

**Part 2 – Head or registered office address (P.O. box not acceptable as stand-alone address)**

<b>200</b> Care of (if applicable)			
<b>210</b> Street number	<b>220</b> Street name/Rural route/Lot and Concession number	<b>230</b> Suite number	
<b>240</b> Additional address information if applicable (line 220 must be completed first)			
<b>250</b> Municipality (e.g., city, town)	<b>260</b> Province	<b>270</b> Country	<b>280</b> Postal code

**Part 3 – Change identifier**

Have there been any changes in any of the information most recently filed for the public record maintained by the MGS for the corporation with respect to names, addresses for service, and the date elected/appointed and, if applicable, the date the election/appointment ceased of the directors and five most senior officers, or with respect to the corporation's mailing address or language of preference? To review the information shown for the corporation on the public record maintained by the MGS, obtain a Corporation Profile Report. For more information, visit [www.ServiceOntario.ca](http://www.ServiceOntario.ca).

**300**  If there have been no changes, enter **1** in this box and then go to "Part 4 – Certification."  
 If there are changes, enter **2** in this box and complete the applicable parts on the next page, and then go to "Part 4 – Certification."

**Part 4 – Certification**

I certify that all information given in this *Corporations Information Act* Annual Return is true, correct, and complete.

**450** \_\_\_\_\_ **451** \_\_\_\_\_ **454** \_\_\_\_\_  
 Last name First name Middle name(s)

**460**  Please enter one of the following numbers in this box for the above-named person: **1** for director, **2** for officer, or **3** for other individual having knowledge of the affairs of the corporation. If you are a director and officer, enter **1** or **2**.

Note: Sections 13 and 14 of the Ontario *Corporations Information Act* provide penalties for making false or misleading statements or omissions.

**Complete the applicable parts to report changes in the information recorded on the MGS public record.**

**Part 5 – Mailing address**

<b>500</b>	<input type="checkbox"/> Please enter one of the following numbers in this box: <b>1</b> – Show no mailing address on the MGS public record. <b>2</b> – The corporation's mailing address is the same as the head or registered office address in Part 2 of this schedule. <b>3</b> – The corporation's complete mailing address is as follows:		
<b>510</b>	Care of (if applicable)		
<b>520</b>	Street number	<b>530</b> Street name/Rural route/Lot and Concession number	<b>540</b> Suite number
<b>550</b>	Additional address information if applicable (line 530 must be completed first)		
<b>560</b>	Municipality (e.g., city, town)	<b>570</b> Province/state	<b>580</b> Country <b>590</b> Postal/zip code

**Part 6 – Language of preference**

<b>600</b>	<input type="checkbox"/> Indicate your language of preference by entering <b>1</b> for English or <b>2</b> for French. This is the language of preference recorded on the MGS public record for communications with the corporation. It may be different from line 990 on the T2 return.
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**Part 7 – Director/Officer information**

**CRA internal form identifier 547, Code 0902**

- **Director:** If the individual named in this part is a director (or must be reported ceased as a director), complete lines 700 to 797.
- **Officer:** If the individual named in this part is one of the corporation's five most senior officers (or must be reported ceased in an officer position), complete lines 700 to 790 and the applicable lines from 801 to 912.
- **Director and officer:** If the individual named in this part is a director and one of the corporation's five most senior officers (or must be reported ceased in these position(s)), complete lines 700 to 797 and the applicable lines from 801 to 912.
- The corporation is required to show information on the MGS public record for all its directors and a maximum of five of its most senior officers. If the MGS public record shows more than five officer positions, report cease dates for all except the corporation's five most senior officer positions.
- To report changes to the name of a director/officer, or changes to both the address and the date elected/appointed of a director/officer, enter the director/officer information exactly as shown incorrectly on the public record, with a cease date, and then photocopy and complete only Part 7 with the correct director/officer information.

Please photocopy this page and complete Part 7 only for each additional individual for whom director/officer information changes are being reported.

**Full name and address for service** (P.O. box not acceptable as stand-alone address). The name entered in lines 700 to 710 must be exactly as shown on the MGS public record.

<b>700</b>	Last name	<b>705</b>	First name	<b>710</b>	Middle name(s)
<b>720</b>	Street number	<b>730</b>	Street name/Rural route/Lot and Concession number	<b>740</b>	Suite number
<b>750</b>	Additional address information if applicable (line 730 must be completed first)				
<b>760</b>	Municipality (e.g., city, town)	<b>770</b>	Province/state	<b>780</b>	Country <b>790</b> Postal/zip code

<b>Director</b>			
Is this director a resident Canadian? . . .	<b>795</b> 1 Yes <input type="checkbox"/>	2 No <input type="checkbox"/>	
(applies to directors of corporations with share capital only)	<b>796</b>	<b>797</b>	

Date elected/appointed			Date ceased, if applicable		
Year	Month	Day	Year	Month	Day

**Officer information**

		Date appointed			Date ceased, if applicable					
		Year	Month	Day	Year	Month	Day			
President . . . . .	<b>801</b>						<b>802</b>			
Secretary . . . . .	<b>806</b>						<b>807</b>			
Treasurer . . . . .	<b>811</b>						<b>812</b>			
General Manager . . . . .	<b>816</b>						<b>817</b>			
Chair . . . . .	<b>821</b>						<b>822</b>			
Chairperson . . . . .	<b>826</b>						<b>827</b>			
Chairman . . . . .	<b>831</b>						<b>832</b>			
Chairwoman . . . . .	<b>836</b>						<b>837</b>			
Vice-Chair . . . . .	<b>841</b>						<b>842</b>			
Vice-President . . . . .	<b>846</b>						<b>847</b>			
Assistant Secretary . . . . .	<b>851</b>						<b>852</b>			
Assistant Treasurer . . . . .	<b>856</b>						<b>857</b>			
Chief Manager . . . . .	<b>861</b>						<b>862</b>			
Executive Director . . . . .	<b>866</b>						<b>867</b>			
Managing Director . . . . .	<b>871</b>						<b>872</b>			
Chief Executive Officer . . . . .	<b>876</b>						<b>877</b>			
Chief Financial Officer . . . . .	<b>881</b>						<b>882</b>			
Chief Information Officer . . . . .	<b>886</b>						<b>887</b>			
Chief Operating Officer . . . . .	<b>891</b>						<b>892</b>			
Chief Administrative Officer . . . . .	<b>896</b>						<b>897</b>			
Comptroller . . . . .	<b>901</b>						<b>902</b>			
Authorized Signing Officer . . . . .	<b>906</b>						<b>907</b>			
Other (untitled) . . . . .	<b>911</b>						<b>912</b>			